

**WE'VE HOSTED THE
EVALUATION TEAM.
NOW WHAT...?**

ELAINE PHILLIPS

Provost, Family of Faith
Christian University

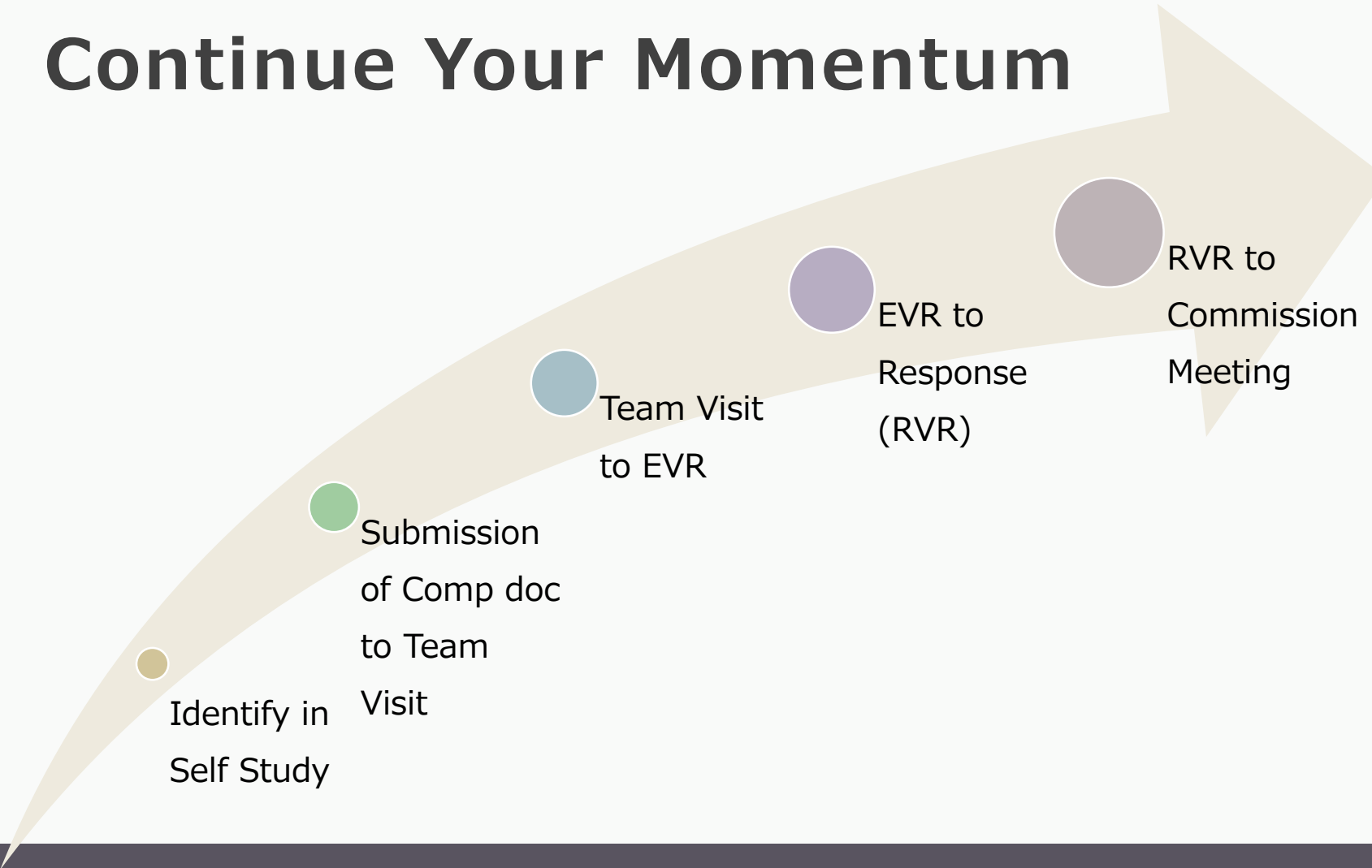
COA Member for 5 years

RON KROLL
ABHE COMMISSION STAFF
REPRESENTATIVE

KIM LATSA

ABHE Accreditation
Services Assistant

Continue Your Momentum



Plan to show
how much progress
you have made
since your Self-Study

TEAM VISIT TO RECEIVING THE REPORT

First 30 Days!

- Notes from
Exit Interview
- Staff and faculty
Debrief
- **Action Plan** from
your Self Study

RECEIVE THE EVR

- List of Recommendations
- Narrative (with recs **in bold**)
- Standard and EE's
- Regulatory Requirements

Identify Factual Errors

Titles; Dates; Stats;
Other Facts

Max Length = 25 pp + Exhibits

If Fall visit due

6 weeks after EVR is received

If Spring visit due Sept 15th

Respond to Recs

Focus on attention areas
stated by the team

Use your ABHE Staff Rep!

To answer questions

For clarification of concern

For advice

Writing Your Response



Rec by Rec

List the Standard and EE

- Use as your header
- include the Standard & EE

Use the narrative

- Quote it to provide context

Correct or Challenge

- Explain the error
- Provide Documentation

Demonstrate progress to date

- Explain the progress
- Provide Documentation

Action plan

- Action Plans for resolution
- Provide Documentation



Rec by Rec

List the Standard
and EE

- Use as your header
- include the Standard & EE

Use the narrative

- Quote it to provide context

Correct
or Challenge

- Explain the error

• **Documentation**

Demonstrate
progress to date

- Explain the progress

• **Documentation**

Action plan

- Action/Plans for resolution

• **Documentation**



Documentation & Evidence

Assessment
plans & reports

Institutional
Planning
Documents

Financial reports

Meeting Minutes

Inventory of Faculty Transcripts

Catalogs

Policies/Manuals

Faculty
Qualification to
Course Chart

Websites/Screenshots/URL

Admin
Department
Plans

Training
outlines/PPT
slides

Faculty
development
plans



Sample RVR Responses

Deficiency fully resolved

- e.g., missing faculty transcripts obtained

Deficiency partially resolved

- e.g., assessment plan revision completed and approved;
- implementation dates in coming months

Missed by team

- include reference to your self-study,
- restate portion related to EVR recommendation,
- resubmit documentation

PREPARING TO MEET WITH THE COMMISSION

When – Who – What - Essentials



When?

Candidate or Accredited Status

Reaffirmation: if . . .

On warning or probation



Who are the
Commissioners?

Your Peers

Who Share your Vision

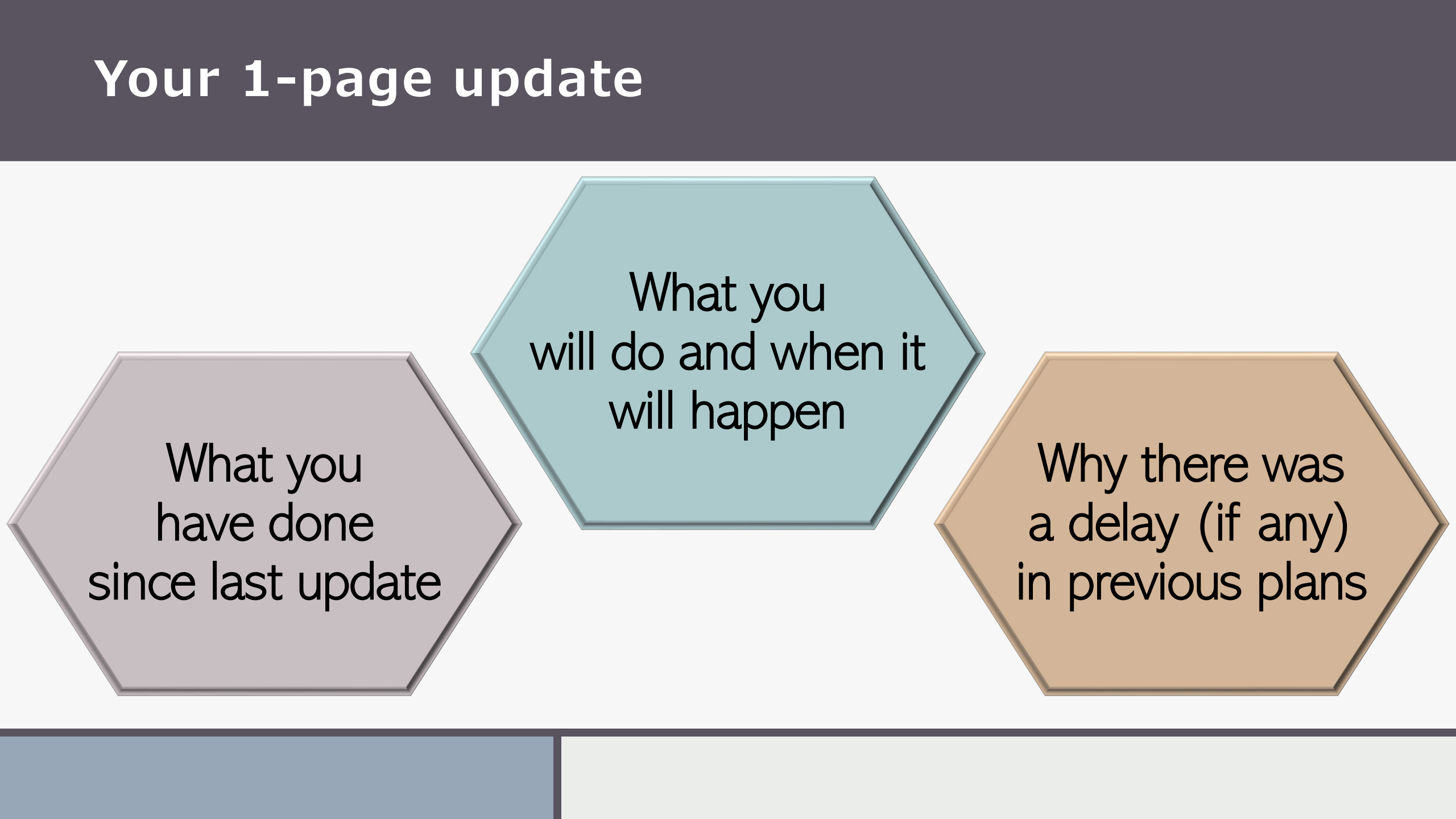
2 readers

What Happens?

- One page for progress from RVR until today
- COA will already have it

1-page update

Your 1-page update



The diagram illustrates the structure of a 1-page update. It features three hexagonal boxes arranged horizontally. The leftmost box is light purple and contains the text 'What you have done since last update'. The middle box is light blue and contains the text 'What you will do and when it will happen'. The rightmost box is light orange and contains the text 'Why there was a delay (if any) in previous plans'. The boxes are set against a white background with a dark grey header and footer.

What you
have done
since last update

What you
will do and when it
will happen

Why there was
a delay (if any)
in previous plans

What Happens?

- One page for progress from RVR until today
- COA will have it

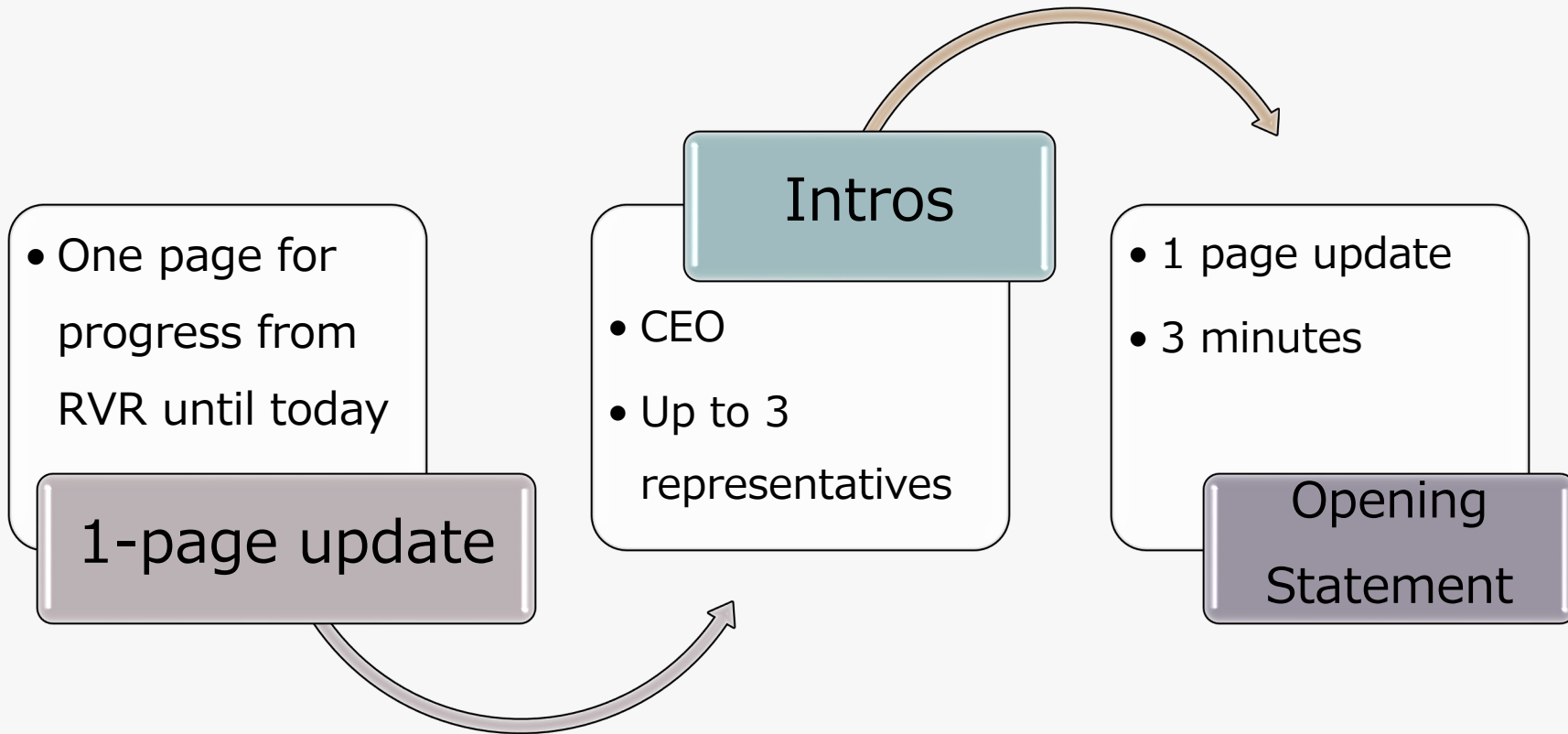
1-page update

Introductions

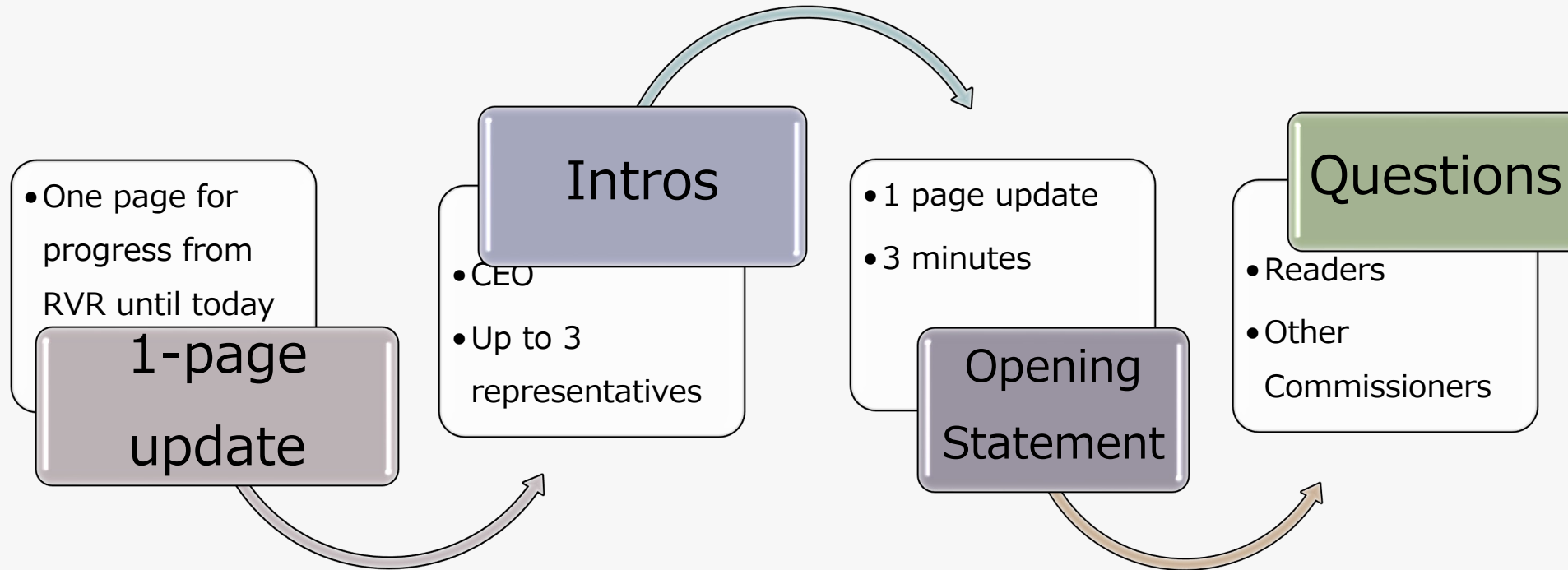
- CEO
- Up to 3 representatives



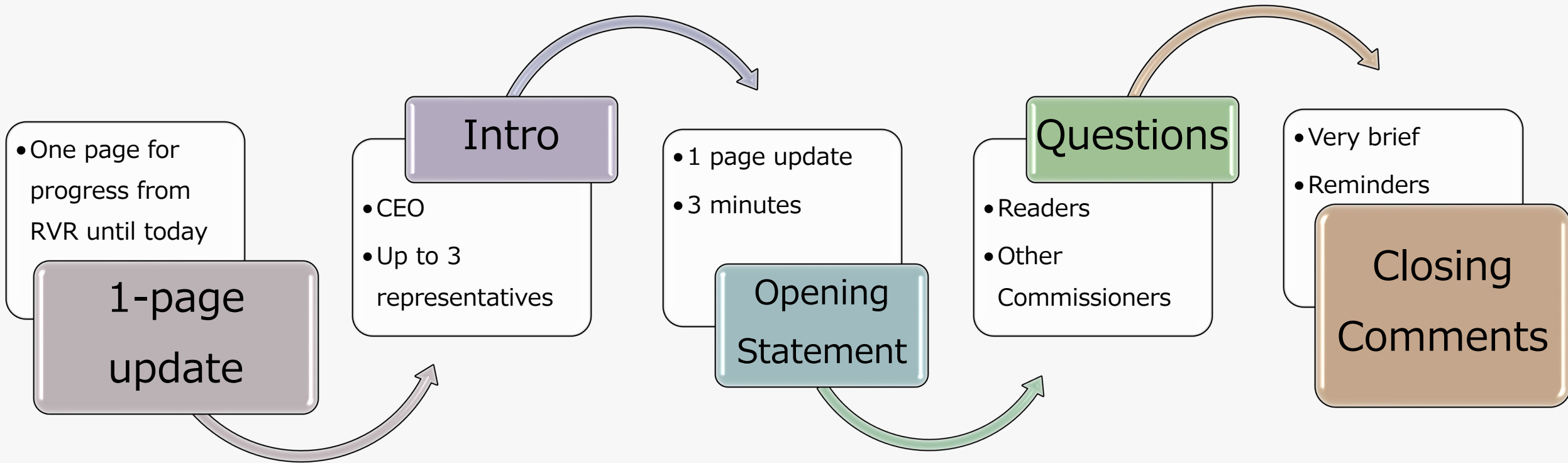
What Happens?



What Happens?



What Happens?



Some Helpful Thoughts

**Use a list of
progress & plans**

What you have
done/are doing

How this has brought
(will bring) compliance . . .

Demonstrate Momentum!

Know Your Talking Points

Know Who will Talk

Cover Each Relevant Point

Some Helpful Thoughts

Show off your team!

Introduce the COA to the people who “own” the steps you are taking

The CEO does NOT have to do all the talking!

Know Your Talking Points

Know Who Will Talk

Cover Each Relevant Point

Some Helpful Thoughts

Use your talking points page
(it's not a test!)

Know Your Talking Points

Chime in if someone forgets
(nerves! team!)

Know Who will Talk

Ensure **RELEVANT** points
have been covered
(what you have done
that changes something)

**Cover Each
Relevant Point**

The Commission's Options

Grant

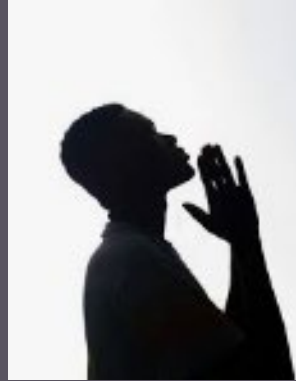
Grant and require Progress Report

Defer / Defer and require . . .

Place on warning . . . probation . . . show cause . .

Deny

PRAY



Favor on Your Mission
Wisdom for Your Team
Wisdom for ABHE

TAKEAWAYS

**Demonstrate
MOMENTUM**

TAKEAWAYS

**Provide
DOCUMENTATION**

THOUGHTS?

QUESTIONS?

TESTIMONIES?

*Do all
for
the glory of
God!*