## ASSOCIATION

**Association Dues** (billed in September; due and payable within 30 days):
- **Accredited (Institutional and Programmatic), Candidate, Applicant Institutions:**
  - Variable rate of $13.50 multiplied by the unduplicated headcount enrollment (all students in all deliveries, last fiscal year, as reported on the Annual Institutional Update)  
    Minimum: $4,250 | Maximum: $6,000

## COMMISSION ON ACCREDITATION

**Commission Dues** (billed in March; due and payable within 30 days):
- **Accredited (Institutional and Programmatic), Candidate, Applicant Institutions:**
  - Flat rate of $3,300 per institution

**Evaluation Fees** (fees billed early fall or winter, travel expenses billed approximately 2 weeks after visit; due and payable within 30 days):
- **Evaluation Team Visit for Candidacy, Initial Accreditation, or Reaffirmation of Accreditation (typically 6 people):**
  - Evaluation team fee of $5,500 plus evaluator travel expenses
- **Focused Visit (typically 2-3 people):**
  - Evaluation team fee of $3,000 plus evaluator travel expenses

**Staff Visit Fees** (visit fees plus $500 non-refundable travel deposit billed when visit is scheduled; balance of travel expenses billed approximately 2 weeks after visit; due and payable within 30 days):
- **Preliminary Staff Visit** (required prior to submission of an application):
  - $2,200 plus travel expenses for a one-day visit by a Commission staff representative
- **Staff Visit** (Consultation Visit, Supplemental Evaluation Visit):
  - $2,200 plus travel expenses for a one-day visit by a Commission staff representative; $1,200 per subsequent day (extended visit, if requested by the institution), plus travel expenses
- **Additional Location/Relocation Visit:**
  - $750 plus travel expenses

**Substantive Change Fee** (Accredited and Candidate Institutions only; fee billed after the substantive change proposal has been received and recorded; due and payable within 30 days):
- $500 per submission, non-refundable

**Acceleration Fee** (fee billed after the acceleration request has been received and recorded; due and payable within 30 days)
- $1,000 per submission, non-refundable

**Late Fees**
- $25 per business day fee will be charged to institutions that do not submit all required documents (Annual Institutional Update components, audit, catalog, progress reports, self-study, etc.) by specified due dates. The per-business-day fee will continue until the penalty dates noted below.
- Required documents due November 15 and/or December 15 that are not received by December 15 will be charged an additional late penalty of $300.
- Required documents due May 15 or September 15 that are not received by May 31 or September 30 respectively will be charged an additional late penalty of $300.


**Application Fee** (fee billed after the application has been received; due and payable within 30 days; no application will be reviewed by the Commission prior to receipt of fee payment)
- $4,000, non-refundable

**CHEA Membership Fee**
- Variable rate fee is billed directly by the Council for Higher Education Accreditation to all ABHE-member institutions (typically $275-$600). For more information visit [www.chea.org](http://www.chea.org)

**Termination of Status**
- The Commission on Accreditation may terminate Accredited, Candidate or Applicant status for failure to pay annual membership dues and applicable fees within 30 days of invoice. In extenuating circumstances, a grace period of up to six months may be requested in writing.