

ASSOCIATION

Association Dues (billed in **September**; due and payable within 30 days):

- **Accredited (Institutional and Programmatic), Candidate, Applicant Institutions:**
- Variable rate of \$13.50 multiplied by the unduplicated headcount enrollment (all students in all deliveries, last fiscal year, as reported on the Annual Institutional Update) **Minimum: \$3,750 | Maximum: \$8,000**

COMMISSION ON ACCREDITATION

Commission Dues (billed in **March**; due and payable within 30 days):

- **Accredited (Institutional and Programmatic), Candidate, Applicant Institutions:**
Flat rate of \$3,200 per institution

Evaluation Fees (fees billed early fall or winter, travel expenses billed approximately 2 weeks after visit; due and payable within 30 days):

- **Evaluation Team Visit for Candidacy, Initial Accreditation, or Reaffirmation of Accreditation (typically 4-6 people):**
Evaluation team fee of \$5,500 plus evaluator travel expenses
- **Focused Visit (typically 2-3 people):**
Evaluation team fee of \$3,000 plus evaluator travel expenses

Staff Visit Fees (visit fees plus \$500 non-refundable travel deposit billed when visit is scheduled; balance of travel expenses billed approximately 2 weeks after visit; due and payable within 30 days):

- **Preliminary Staff Visit** (required prior to submission of an application):
\$2,200 plus travel expenses for a one-day visit by a Commission staff representative
- **Staff Visit** (Consultation Visit, Supplemental Evaluation Visit):
\$2,200 plus travel expenses for a one-day visit by a Commission staff representative; \$1,200 per subsequent day (extended visit, if requested by the institution), plus travel expenses
- **Additional Location/Relocation Visit:**
\$750 plus travel expenses

Substantive Change Fee (Accredited and Candidate Institutions only; fee billed after the substantive change proposal has been received and recorded; due and payable within 30 days):

- \$500 per submission, non-refundable

Acceleration Fee (fee billed after the acceleration request has been received and recorded; due and payable within 30 days)

- \$1,000 per submission, non-refundable

Late Fees

- \$25 per business day fee will be charged to institutions that do not submit all required documents (Annual Institutional Update components, audit, catalog, progress reports, self-study, etc.) by the specified due dates. The per-business-day fee will continue until the penalty dates noted below.
- Required documents due November 15 and/or December 15 that are not received by December 15 will be charged an additional late penalty of \$300.
- Required documents due May 15 or September 15 that are not received by May 31 or September 30 respectively will be charged an additional late penalty of \$300.

See the Report Guide for detailed information at <https://www.abhe.org/accreditation/accreditation-documents/>.

Application Fee (fee billed after the application has been received; due and payable within 30 days; no application will be reviewed by the Commission prior to receipt of fee payment)

- \$4,000, non-refundable

CHEA Membership Fee

- Variable rate fee is billed directly by the Council for Higher Education Accreditation to all ABHE-member institutions (typically \$275-\$600). For more information visit www.chea.org

Termination of Status

- The Commission on Accreditation may terminate Accredited, Candidate or Applicant status for failure to pay annual membership dues and applicable fees within 30 days of invoice. In extenuating circumstances, a grace period of up to six months may be requested in writing.