

Institutional Accreditation Standards

STANDARD 5 ADMINISTRATION

The institution has a team of administrators that brings together its various resources and allocates them to accomplish institutional goals.

ESSENTIAL ELEMENTS

Relative to this standard, an accredited institution is characterized by . . .

1. A chief executive officer who has the capacity, is sufficiently engaged with the institution, and has the professional qualifications to lead the institution toward the accomplishment of its mission.
2. A chief executive officer appointed by, reporting to, and evaluated on a regular basis by the board.
3. A clearly documented organizational structure appropriate to the size and scope of the institution that encompasses all units and roles.
4. Administrative leaders with education, experiences, and competencies appropriate to the discharge of their duties and to the level of education offered.
5. Ongoing assessment and enhancement of the performance of administrators.
6. Established written policies and procedures to promote effective operations.
7. Complete, accurate, and securely maintained administrative records.
8. Effective communication and collaboration with appropriate stakeholders.