

ASSOCIATION

Dues (billed in **September**; due and payable within 30 days):

- **Accredited (Institutional and Programmatic), Candidate, Applicant Institutions:**
- Variable rate of \$13.50 multiplied by the unduplicated headcount enrollment (all students in all deliveries, last fiscal year, as reported on the Fall Annual Report) **Minimum: \$3,240 | Maximum: \$10,800**

COMMISSION ON ACCREDITATION

COA Dues (billed in **March**; due and payable within 30 days):

- **Accredited (Institutional and Programmatic), Candidate, Applicant Institutions:**
Flat rate of \$3,100 per institution

Evaluation Fees (billed when visit is scheduled; due and payable within 30 days):

- **Candidate Status, Initial Accreditation, Reaffirmation Team Visit (4-6 persons):**
Evaluation team fee of \$5,000 plus evaluator travel expenses
- **Focused Visit (2-3 persons):**
Evaluation team fee of \$2,500 plus evaluator travel expenses

Staff Visit Fees (billed when visit is scheduled; due and payable within 30 days):

- **Preliminary Staff Visit:**
\$2,000 plus travel expenses for a 1-day visit by a Commission staff representative (required during the 24 months prior to submission of an application)
- **Staff Visit:**
\$2,000 plus travel expenses for a one-day visit by a Commission staff representative; \$1000 per subsequent day (extended visit, if requested by the institution), plus travel expenses
- **Additional Location/Relocation Visit:**
\$750 plus travel expenses

Substantive Change Fee (Accredited and Candidate Institutions)

- \$500 per submission, non-refundable. The fee will be invoiced to the school after the substantive change proposal has been received and recorded. All fees are due 30 days from the invoice date.

Late Fees

- A \$25 per business day fee will be charged to institutions that do not submit all required documents by the specified due date, including (Annual Report components, audit, catalog, progress reports, self-study, etc.).
- Required documents that are due by November 15th and not received by December 31st will be charged an additional \$500.
- Required documents that are due by May 15th or September 15th and are not received by the end of the month will be charged an additional \$300.

See the Report Guide for detailed information at <https://www.abhe.org/accreditation/accreditation-documents/>.

Application Fee

- \$4,000, non-refundable (no application will be processed prior to application fee payment).

CHEA Membership Fee

- Variable rate fee is billed directly by the Council for Higher Education Accreditation to all ABHE member institutions (typically \$275-\$600). For more information visit www.chea.org

Termination of Status

- The Commission on Accreditation may terminate Accredited, Candidate or Applicant status for failure to pay membership dues within 30 days of invoice. In extenuating circumstances, a grace period of up to six months may be requested in writing.