

THE ACCREDITATION JOURNEY

SEP 23-24, 2019

PROGRAM SCHEDULE | DAY 1

Designed for institutions and individuals interested in accreditation or just starting through the process, this conference focuses on the key elements to a successful launch into the accreditation journey: what ABHE accreditation is, terminology unique to accreditation, satisfying the Conditions of Eligibility for applicant status, terminology unique to accreditation, tips for starting a program of assessment and planning, completing the application, reporting requirements for applicant and candidate institutions, and a discussion of the most common challenges in getting started.

MONDAY, SEP 23

8:00 – 8:30 Welcome and Introductions of Participants & Faculty

8:30 – 9:15

SESSION 1 — THE PURPOSE AND SPIRIT OF ACCREDITATION

Presenter — Ron Kroll, Director | ABHE Commission on Accreditation

- ▶ The role of accreditation: quality improvement vs. quality assurance
- ▶ Elements of the accreditation journey
- ▶ ABHE accreditation resources
- ▶ Developing a healthy spirit of accreditation



9:15 – 9:45

Q & A Discussion

9:45 – 10:15

Refreshment Break

10:15 – 11:00

SESSION 2 — PARLEZ-VOUS ACCREDITATION?

Presenter — Shane Wood, Associate Director, ABHE Commission on Accreditation

- ▶ Names of accreditation documents
- ▶ Key terms in accreditation
- ▶ Words with unusual or technical meanings (accreditation jargon)



11:00 – 11:30

Q & A Discussion

11:30 – 12:00

Stretch Break

12:00 – 1:00

Lunch — Catered at the Conference Center

1:00 – 1:45

SESSION 3 — DOCUMENTING THE CONDITIONS OF ELIGIBILITY — PART 1

Presenter — Jena Dunn, Provost — Stark College & Seminary (TX)

- ▶ Overview of the requirements
- ▶ Suggestions on writing the narrative for each COE
- ▶ Suggestions for documenting each COE



1:45 – 2:15

Q & A Discussion

2:15 – 2:45

Refreshment Break

2:45 – 3:30

SESSION 4 — DOCUMENTING THE CONDITIONS OF ELIGIBILITY — PART 2

Presenter — Jena Dunn

3:30 – 4:00

Q & A Discussion

4:00 – 4:30

Freshen Up Break (back at the hotel)

5:00

Dinner Off Site



PROGRAM SCHEDULE | DAY 2

TUESDAY, SEP 24

8:00 – 8:30 Welcome and Warm Up

8:30 – 9:15

SESSION 5 — GETTING STARTED IN ASSESSMENT

Presenter — Aaron Proffitt — VP for Academic Affairs, God's Bible School and College (OH)

- ▶ Defining mission, objectives, measurable outcomes
- ▶ Gathering and analyzing data
- ▶ Acting on results
- ▶ Celebrating: Making outcome results public



9:15 – 9:45

Q & A Discussion

9:45 – 10:15

Refreshment Break

10:15 – 11:00

SESSION 6 — ANNUAL REPORTING ACTIVITIES

Presenter — Ron Kroll

- ▶ Staff visits
- ▶ Progress reports
- ▶ Online annual report (statistical report)
- ▶ Required documents (financial audit, catalog, signed Tenets of Faith)



11:00 – 11:30

Q & A Discussion

11:30 – 12:00

Stretch Break

12:00 – 1:00

Lunch — Catered at the Conference Center

1:00 – 1:45

SESSION 7 — WHAT'S NEXT?

Presenter — Shane Wood

- ▶ Preliminary staff visit
- ▶ Completing the application
- ▶ Planning and timelines
- ▶ When am I ready for a team visit?



1:45 – 2:15

Q & A Discussion

2:15 – 2:45

Refreshment Break

2:45 – 3:30

SESSION 8 — Panel Discussion: Greatest Challenges in Getting Started

Moderator — Aaron Proffitt

- ▶ How do I get things moving and build an accreditation team?
- ▶ Which standards/essential elements are hardest to meet?
- ▶ Which standards/essential elements take the longest time to meet?



3:30 – 4:00

Q & A Discussion

4:00 – 4:30

Freshen Up Break (back at the hotel)

5:00

Closing Dinner Off Site