

ANNUAL DELEGATE ASSEMBLY

Minutes

Friday, February 10, 2017, 1:30pm

Walker Tzeng, designated by the Board as *Chair Pro Tem* in the absence of Board Chair Ken Kemper, opened the meeting with a word of encouragement from Romans 8:24-25.

MSC to approve the minutes of the February 12, 2016 meeting.

ABHE President, Ralph Enlow, announced two new external board members had been elected: Steve Whitaker, Head of School at First Academy, Orlando; and Luder Whitlock, Past President, Reformed Theological Seminary and Director, CNL Community Foundation.

1. Assn/COA Nominating Committee Reports/Balloting
 - 1.1. The chair referenced the official Association and Commission on Accreditation Nominating Committee Reports and called for digital balloting by official delegates via the annual meeting digital mobile app.
 - 1.2. Board of Directors – The following individuals were elected to the Board of Directors for four year terms, 2017 to 2021:
 - Harold Graves, Nazarene Bible College
 - Walker Tzeng, Olivet University
 - Charles Ware, Crossroads Bible College
 - 1.3. Commission on Accreditation – the following individuals were elected to the Commission on Accreditation:
 - 4-Year Term (2017-2021)
 - Linda Gibson, Master's College & Seminary
 - LaTanya Tyson, Carolina Christian College
 - Carmen Ayala, Theological University of the Caribbean
 - 3-Year Unexpired Term (2017-2020)
 - Janet Hicks, Clarks Summit University
 - Chuck Faber, Boise Bible College
2. Commission on Accreditation Report
 - 2.1. Director's Report – Ronald Kroll, COA Director
 - Dr. Kroll provided a brief update of commission activities. Dr. Shane Wood joined the staff as Assistant COA Director this year and has proved a welcome addition

as workload has increased.

- The commission's recognition reaffirmation with the US Department of Education is pending. The initial staff response to the application is expected by March 31 with a final renewal determination later in the year.
- The commission reviewed two standards this year and received comments on the proposed changes to those standards from the membership. Four policies changed and will be published in the new COA manual.
- The commission approved an increase in 2017-18 dues. The FY17-18 rate will be \$9.25 per student with a minimum fee of \$750 and a maximum of \$5,200. The new programmatic rate will be \$1,000.

2.2. February 2017 COA Action Summary – Lori Jo Stanfield, COA Chair

Commission Chair Lori Jo Stanfield reported the commission processed the following decisions during the February meeting:

- Total of 151 decisions in committee
- Four institutions were granted initial accreditation
- Ten-year reaffirmation for 16 institutions
- Four institutions received first time reaffirmation (from 5-year term to 10-year term)
- One institution was denied re-instatement
- One institution was continued on probation and issued a *show cause* order
- Five institutions were granted candidate status

2.3. Dr. Kroll explained that a year-long review and revision process relative to ABHE Accreditation Standards had been conducted relative to proposed amendments to Standard 11 of ABHE's *Institutional Accreditation Standards*. **MSC** (voice vote) by delegates to approve *Institutional Accreditation Standards* Amendments: Standard 11.

3. Justin Cooper, Executive Director, Christian Higher Education Canada (CHEC) brought greetings from CHEC institutions, 20 of which are ABHE members.
4. Jonathan N. Thigpen Enrollment Growth Awards – Yvonne Thigpen, President, Evangelical Training Association presented the 2016 enrollment growth awards:
 - 1st quartile: Alaska Bible College
 - 2nd quartile: Kentucky Mountain Bible College
 - 3rd quartile: South Florida Bible College
 - 4th quartile: Theological University of the Caribbean

5. Treasurer's Report

- Walker Tzeng, ABHE Treasurer, presented a brief financial report of the Association.
- ABHE received an unqualified opinion on the FY2015-16 audit. The audited financial statements are available on the ABHE website for review.

- MSC to approve FY 2017-18 Association membership dues as follows:

Accredited/Candidate	\$3,850
Applicant	\$3,350
Programmatic	\$1,850

The branch campus fee was eliminated.

6. President's Report - Ralph Enlow, President, provided an overview of his written 2017 Annual President's Report. The report has been digitally disseminated to delegates via the annual meeting mobile app and the ABHE website. It will be subsequently distributed to all internal and external stakeholders by a variety of means.

MSC to adjourn the meeting at 2:50pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Maxwell", written in a cursive style.

Mark Maxwell
Secretary