



Association

Dues (billed in **September**; due and payable within 30 days):

- **Accredited and Candidate Colleges:** Annual dues of \$3,250
- **Branch Campus Fee:** Each accredited branch campus is assessed according to the following schedule:
0-249 HDCT – \$250 250-499 HDCT – \$500 500-749 HDCT – \$750 750+ HDCT – \$1,000
- **Applicant Colleges:** Annual dues of \$2,750
- **Accredited Programs:** Base dues of \$1,000 for the first program accredited and \$100 for each additional program accredited; total dues not to exceed \$1,600
- **Affiliate Institutions:**
 - o **Affiliate application processing fee:** \$100, non-refundable; required with submission of Affiliate application to the Association office; applicable to first-year annual Affiliate dues.
 - o **Annual Dues:** \$750 includes one free delegate registration per Affiliate institution to the ABHE Annual Meeting (\$409 value).

Commission on Accreditation

Dues (billed in **March**; due and payable within 30 days):

- **Accredited, Candidate, Applicant Institutions:**
Variable rate of \$7.75 multiplied by the unduplicated headcount enrollment (all students in all deliveries, last fiscal year, as reported on the Fall 2013 Annual Report). **COA dues will not exceed \$3,875.**

Evaluation Fees (billed when visit is scheduled; due and payable within 30 days):

- **Candidate Status, Initial Accreditation, Reaffirmation Team Visit (4-7 persons):**
Evaluation team fee of \$4,000 plus evaluator travel expenses.
- **Special Purpose/Focus Visit [e.g., branch campus, merger, financial exigency] (2-3 persons):**
Evaluation team fee of \$2,500 plus evaluator travel.
- **Additional Location/Relocation Visit (1 person):**
Evaluation visit fee of \$400 plus evaluator travel.

Consultation Fees (billed when visit is scheduled; due and payable within 30 days):

- **Pre-Applicant Consultation Visit:**
Fee of \$1,800 plus consultant travel expenses for a 1-day visit by a senior Commission staff consultant to review the ABHE accreditation process, inventorying compliance with ABHE *Conditions of Eligibility*, and advising the institution concerning submission of an application. **A staff consultant visit is required in the 24 months prior to submitting an application.**
- **Initial Consultation Visit:**
Fee of \$2,500 plus consultant travel expenses for a two-day visit by a senior Commission staff consultant during the year following the granting of Applicant Status.
- **Commission Staff Consultation Visit:**
For all Commission staff visits other than the initial consultation visit: \$1,800 for first day and \$700 per subsequent day, plus consultant travel expenses.

Substantive Change Fee (Accredited & Candidate Institutions)

- \$250 per submission, \$50 for resubmission, non-refundable. The fee will be invoiced to the school after the Commission on Accreditation Director reviews the submission. All fees are due 30 days after the invoice date.

Annual Report Late Fees (Accredited, Candidate & Applicant Institutions)

- \$25 per business day for an incomplete Annual Report (online), financial audit, catalog, or required Progress Report submitted after November 1, 2013. A \$500 penalty will be charged if not resolved by January 1, 2014.

Application Fee

- \$3,000, non-refundable (no application will be processed prior to application fee payment).
The application fee for an existing *Affiliate* is \$2,250

CHEA Membership Fee

- Variable rate fee billed directly by the Council for Higher Education Accreditation to all ABHE member institutions. For more information visit www.chea.org.

Termination of Status

- The Commission on Accreditation may terminate Accredited, Candidate or Applicant members for failure to pay membership dues within 30 days of invoice. In extenuating circumstances, a grace period of up to six months may be requested in writing.