



Association

Dues (billed in **September**; due and payable within 30 days):

- **Accredited and Candidate Colleges:** Annual dues of \$3,000
- **Branch Campus Fee:** Each accredited branch campus is assessed according to the following schedule:
0-249 HDCT – \$250 250-499 HDCT – \$500 500-749 HDCT – \$750 750+ HDCT – \$1,000
- **Applicant Colleges:** Annual dues of \$2,500
- **Accredited Programs:** Base dues of \$1,000 for the first program accredited and \$100 for each additional program accredited; total dues not to exceed \$1,500
- **Affiliate Institutions:**
 - o **Affiliate application processing fee:** \$100, non-refundable; required with submission of Affiliate application to the Association office; applicable to first-year annual Affiliate dues.
 - o **Annual Dues:** \$750 includes one free delegate registration per Affiliate institution to the ABHE Annual Meeting (\$349 value).

Commission on Accreditation

Dues (billed in **March**; due and payable within 30 days):

- **Accredited, Candidate, Applicant Institutions:**
Variable rate of \$7.75 multiplied by total institutional headcount enrollment (from Fall 2012 annual report).
Note: Total Commission on Accreditation dues assessment will not exceed \$3,875.

Evaluation Fees (billed when visit is scheduled; due and payable within 30 days):

- **Candidate Status, Initial Accreditation, Reaffirmation Team Visit (4-7 persons):**
Evaluation team fee of \$4,000, plus evaluator travel expenses.
- **Joint/Coordinated Visit Evaluation Team Visit (2-3 persons):**
Evaluation team fee of \$2,500, plus evaluator travel.
- **Special Purpose Visit [e.g., branch campus, merger, relocation of campus] (2-3 persons):**
Evaluation team fee of \$2,500, plus evaluator travel.
- **Additional Location Visit (1 person):**
Evaluation visit fee of \$400, plus evaluator travel.

Consultation Fees (billed when visit is scheduled; due and payable within 30 days):

- **Pre-Applicant Consultation Visit:**
Fee of \$1,800, plus consultant travel expenses for a 1-day visit by a senior Commission staff consultant for the purpose of orienting key stakeholders to the ABHE accreditation process, inventorying compliance with ABHE *Conditions of Eligibility*, and advising the institution concerning submission of a petition for Applicant Status.
- **Initial Consultation Visit:**
Fee of \$2,500, plus consultant travel expenses, for a two-day visit by a senior Commission staff consultant following the granting of Applicant Status.
- **Commission Staff Consultation Visit:**
For all Commission staff visits other than the initial consultation visit, \$1,800 for first day and \$700 per subsequent day, plus consultant travel expenses.

Substantive Change Fee

- **Accredited & Candidate Institutions:** \$250 per submission, \$50 for resubmission, non-refundable (The fee will be invoiced to the school after the Director of the Commission on Accreditation reviews the submission. All fees are due 30 days after the invoice date.)

Annual Report Late Fees

- \$25 per business day will be charged for each late **individual form** within the entire online Annual Report (Required responsibilities include completion of this *online* Annual Report, and also electronic submission of the institutional catalog, financial audit, and any other reports to the Commission office at coa@abhe.org.)

Application Fee

- *\$3,000, non-refundable (Required with submission of Application to Commission office; no application will be processed prior to application fee payment. [* The application fee for an existing *Affiliate* is only \$2,250])

Termination of Status

- The Commission on Accreditation may terminate Accredited, Candidate, or Applicant members for failure to pay membership dues or fees upon sanction or receipt of invoice. In extenuating circumstances, a grace period of up to six months may be requested in writing.