



## Association

**Dues** (billed in **September**; due and payable within 30 days):

- **Accredited and Candidate Colleges:** Annual dues of \$2750
- **Branch Campus Fee:** Each accredited branch campus is assessed according to the following schedule:

|                       |                            |
|-----------------------|----------------------------|
| 0-249 HDCT...\$250    | 500-749 HDCT....\$750      |
| 250-499 HDCT ...\$500 | 750 or more HDCT....\$1000 |
- **Applicant Colleges:** Annual dues of \$2250
- **Accredited Programs:** Base dues of \$1000 for the first program accredited and \$100 for each additional program accredited; total dues not to exceed \$1500
- **Affiliate Institutions:**
  - **Affiliate application processing fee:** \$100, non-refundable; required with submission of Affiliate application to the Association office; applicable to first-year annual Affiliate dues.
  - **Annual Dues:** \$750 includes one free delegate registration per Affiliate institution to the ABHE Annual Meeting (\$295 value).

## Commission on Accreditation

**Dues** (billed in **March**; due and payable within 30 days):

- **Accredited, Candidate, Applicant Institutions:**  
Variable rate of \$7.00 multiplied by total Fall 2011 institutional Headcount (HDCT) enrollment.  
**Note: Total Commission on Accreditation dues assessment will not exceed \$3250.**

**Evaluation Fees** (billed when visit is scheduled; due and payable within 30 days):

- **Candidate Status, Initial Accreditation, Reaffirmation Team Visit (4-7 persons):**  
Evaluation team fee of \$3,750, plus evaluator travel expenses.
- **Joint/Coordinated Visit Evaluation Team Visit (2-3 persons):**  
Evaluation team fee of \$2,250, plus evaluator travel.
- **Special Purpose Visit [e.g., branch campus, merger] (2-3 persons):**  
Evaluation team fee of \$2,250, plus evaluator travel.
- **Additional Location Visit (1-2 persons):**  
Evaluation team fee of \$400, plus evaluator travel.

**Consultation Fees** (billed when visit is scheduled; due and payable within 30 days):

- **Pre-Applicant Consultation Visit:**  
Fee of \$1500, plus consultant travel expenses for a 1-day visit by a senior Commission staff consultant for the purpose of orienting key stakeholders to the ABHE accreditation process, inventorying compliance with ABHE *Conditions of Eligibility*, and advising the institution concerning submission of a petition for Applicant Status.
- **Initial Consultation Visit:**  
Fee of \$2000, plus consultant travel expenses, for a two-day visit by a senior Commission staff consultant following the granting of Applicant Status.
- **Commission Staff Consultation Visit:**  
For all Commission staff visits other than the initial consultation visit, \$1500 for first day and \$750 per subsequent day, plus consultant travel expenses.

## Substantive Change Fee

- **Accredited & Candidate Institutions:** \$200 per submission, \$50 for resubmission, non-refundable (Required with submission of Substantive Change Form to Commission staff at [reports@abhe.org](mailto:reports@abhe.org); no change proposal will be processed prior to fee payment.)

## Annual Report Late Fees

- \$25 per business day will be charged for each late **individual form** within the entire online Annual Report (Required responsibilities include completion of this *online* Annual Report, and also electronic submission of the institutional catalog, financial audit, and any other reports to the Commission office at [reports@abhe.org](mailto:reports@abhe.org).)

## Application Fee

- \*\$3000, non-refundable (Required with submission of Application to Commission office; no application will be processed prior to application fee payment. [\* The application fee for an existing *Affiliate* would only be \$2,250])

## Termination of Status

- The Commission on Accreditation may terminate Accredited, Candidate, or Applicant members for failure to pay membership dues or fees upon sanction or receipt of invoice. In extenuating circumstances, a grace period of up to six months may be requested in writing.



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**Biblical Higher Education**  
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## **Fee Schedule**

Effective 9/1/11-8/31/12